



Creative Kids Club Organization
90 South Commerce Way, Suite 480
Bethlehem, PA 18017-8618
610-868-3533 (voice)
610-866-7706 (fax)
www.creativekidsclub.com
E-mail: ckclvip4@gmail.com

Date _____

EMPLOYMENT APPLICATION FORM

Name:		Home Telephone:	
Street Address:		Cellular Telephone:	
City, State, & Zip Code:		E-mail:	
EDUCATION:			
High School:		Grade Completed:	
Address:		Diploma/GED: [] YES [] No	
College:		Degree:	
Address:		Semester Hours Completed:	
EMPLOYMENT HISTORY:			
Please list your three most recent employers, dates of employment, and describe the type of work you performed.			
Employer:		Position:	
Address:		Telephone Number:	
City, State, Zip:		Email Address:	
Employment Dates: Start: End:		Job Description:	
May we contact this employer to verify employment:		YES NO	
Employer:		Position:	
Address:		Telephone Number:	
City, State, Zip:		Email Address:	
Employment Dates: Start: End:		Job Description:	
May we contact this employer to verify employment:		YES NO	
Employer:		Position:	
Address:		Telephone Number:	
City, State, Zip:		Email Address:	
Employment Dates: Start: End:		Job Description:	
May we contact this employer to verify employment:		YES NO	

CREDENTIALS AND CLEARANCES:		
Type of Credential	Date Attained	Issuing Organization
PA Mandated Reporter Certificate		
CDA		
Associates in Education/ECE		
Bachelor's in Education/ECE		
Master's in Education/ECE		
Ph'D in Education/ECE		
Other:		
Type of Clearance	Date Attained	Issuing Organization
PA State Police Clearance		Pennsylvania State Police
PA DHS Child Abuse Clearance		Pennsylvania Department of Human Services
FBI Fingerprint Clearance		FBI Cogent thru Pennsylvania Department of Human Services
Heath Assessment & TB Mantous Test		
DESIRED POSITION:		
Administrator Director Assistant Director	Manager Teacher - Child Care Teacher - Private Academic	Assistant Aide Other:
PLEASE RANK THE FOLLOWING PROGRAM AREAS IN ORDER OF PREFERENCE:		
____ Infants ____ Young Toddlers (1 yr olds) ____ Older Toddlers (2 yr olds)	____ Preschool (3 yr olds) ____ Pre-Kindergarten (4 yr olds) ____ Kindergarten	____ School Age
PLEASE EXPLAIN YOUR REASONS FOR PROGRAM AREA ORDER OF PREFERENCE:		
Please explain your reason for selecting the age group you most prefer to work with:		
Please explain your reason for selecting the age group you least prefer to work with:		
VACATION PLANS, PRIOR COMMITMENTS, & UPCOMING EVENTS		
If you already have vacation plans, prior commitments, or know of any upcoming events that would conflict with your employment at Creative Kids Club please list them here.		

AVAILABILITY FOR WORK:

Creative Kids Club schedules our team members based on the **center's** coverage needs. We are unable to schedule team members according to their personal needs; nor are we able to guarantee a team member a regular or particular schedule. The following are days of the week and blocks of time that you would be available to be scheduled to work.

Day Availability:

☐ Every Day ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday

Time Availability:

☐ Any time between the hours of 6:00 am to 6:00 pm

☐ Any time between the hours of 6:00 am to 12:00 noon

☐ Any time between the hours of 12:00 noon to 6:00 pm.

Time Restrictions:

Please indicate if there are any specific time periods that you are not available to work and provide a reason why you are not available.

Availability & Desired Rate of Pay:

Please indicate the date you will be available to begin work:

Please indicate your desired rate of pay:

Please respond to these questions:

1. Please explain why you are applying for a position working with young children.

2. What are some of your favorite activities to do with children?

3. How would you deal with a child that has a behavioral issue?

4. How do you feel the terms playing and learning are associated with one another?

5. If you have previous childcare experience, please define the term "Dramatic Play".

The information that I provided is true and accurate to the best of my knowledge. I understand that falsification of any information could result in my immediate dismissal and could result in prosecution for fraud.

Signature:

Date;